

# Legislative Services Office Idaho State Legislature

Jeff Youtz Director Serving klaho's Cilizen Legislature

# **MEMORANDUM**

**TO:** Senators GOEDDE, Mortimer, Durst and

Representatives DEMORDAUNT, Nielsen, Pence

**FROM:** Eric Milstead - Deputy Division Manager

**DATE:** October 03, 2013

**SUBJECT:** Temporary Rule & Adoption of Pending Rule & Amendment to Temporary Rule

IDAPA 08.02.02 - Rules Governing Uniformity - Adoption of Pending Rule & Amendment to Temporary Rule - Docket No. 08-0202-1301

IDAPA 08.02.03 - Rules Governing Thoroughness - Adoption of Temporary Rule - Docket No. 08-0203-1305

We are forwarding these rules to you for your information only. No analysis was done by LSO. These rules are posted on our web site. Please call with any questions - 334-4845. Thank you.

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## **IDAPA 08 - STATE BOARD OF AND STATE DEPARTMENT OF EDUCATION**

#### 08.02.02 - RULES GOVERNING UNIFORMITY

**DOCKET NO. 08-0202-1301** 

#### NOTICE OF RULEMAKING -ADOPTION OF PENDING RULE AND AMENDMENT TO TEMPORARY RULE

**EFFECTIVE DATE:** The effective date of the amendment to the temporary rule is August 16, 2013. This rule has been adopted by the agency and is now pending review by the 2014 Idaho State Legislature for final approval. The pending rule becomes final and effective at the conclusion of the legislative session, unless the rule is approved, rejected, amended or modified by concurrent resolution in accordance with Section 67-5224 and 67-5291, Idaho Code. If the pending rule is approved, amended or modified by concurrent resolution, the rule becomes final and effective upon adoption of the concurrent resolution or upon the date specified in the concurrent resolution.

**AUTHORITY:** In compliance with Section 67-5224 and 67-5226, Idaho Code, notice is hereby given that this agency has adopted a pending rule and amended a temporary rule. The action is authorized pursuant to Sections 33-1511(2), Idaho Code.

**DESCRIPTIVE SUMMARY:** The following is a concise explanatory statement of the reasons for adopting the pending rule and amending the temporary rule and a statement of any change between the text of the proposed rule and the text of the pending rule with an explanation of the reasons for the change:

The revisions to IDAPA 08.02.02.120 and the addition of IDAPA 08.02.02.121 are based on the recommendations and work of the Educator Evaluation Task Force. The rules have gone out for public comment following the State Boards initial approval and have been revised based on those public comments.

The text of the pending rule has been amended in accordance with Section 67-5227, Idaho Code, and is being republished following this notice. Rather than keep the temporary rule in place while the pending rule awaits legislative approval, the State Department of Education amended the temporary rule with the same revisions which have been made to the pending rule. Only the sections that have changes differ from the proposed text are printed in this bulletin. The original text of the proposed rule was published in the June 5, 2013, Idaho Administrative Bulletin, Vol. 13 - 6, pages 29 through 33.

**FISCAL IMPACT:** The following is a specific description, if applicable, of any negative fiscal impact on the state general fund greater than ten thousand dollars (\$10,000) during the fiscal year:

These changes result in no fiscal impact.

**ASSISTANCE ON TECHNICAL QUESTIONS:** For assistance on technical questions concerning this pending rule, contact: Christina Linder by email at **cplinder@sde.idaho.gov**, or by phone at 208-332-6814, or at the address listed below.

DATED this 19th day of August 16, 2013.

Tom Luna Idaho Superintendent of Public Instruction State Department of Education 650 West State Street P.O. Box 83720 Boise, Idaho 83720-0027

Phone: 208-332-6800 Fax: 208-334-2228

# DOCKET NO. 08-0202-1301 - ADOPTION OF PENDING RULE AND AMENDMENT TO TEMPORARY RULE

Substantive changes have been made to the pending rule.

Italicized red text that is <u>double underscored</u> is new text that has been added to the pending rule. Italicized green text that is <u>underscored and struck through</u> is codified temporary text that is being removed from the temporary rule. This is also an amendment to the pending rule text.

Only those sections or subsections that have changed from the original temporary/proposed text are printed in this Bulletin following this notice.

The text of the temporary/proposed rule was published in the Idaho Administrative Bulletin, Volume 13-6, June 5, 2013, pages 29 through 33.

This rule has been adopted as a pending rule by the Agency and is now awaiting review and final approval by the 2014 Idaho State Legislature.

THE FOLLOWING IS THE AMENDED TEMPORARY RULE AND THE AMENDED TEXT OF THE PENDING RULE FOR DOCKET NO. 08-0202-1301

# [Due to extensive changes, Section 120 is being reprinted in its entirety]

# 120. LOCAL DISTRICT EVALUATION POLICY <u>-- TEACHER AND PUPIL PERSONNEL CERTIFICATE HOLDERS.</u>

Each school district board of trustees will develop and adopt policies for teacher performance evaluation <u>using</u> <u>multiple measures</u> in which criteria and procedures for the evaluation of certificated personnel are research based and <u>aligned to Charlotte</u> Danielson's Framework for Teaching Second Edition domains and components of instruction. The process of developing criteria and procedures for certificated personnel evaluation will allow opportunities for input from those affected by the evaluation; i.e., trustees, administrators, <u>and</u> teachers, <u>and parents</u>. The evaluation policy will be a matter of public record and communicated to the certificated personnel for whom it is written.

<del>(3-29-10)</del>(8-16-13)T

**01. Standards**. Each district evaluation model shall be aligned to state minimum standards that are based on Charlotte Danielson's Framework for Teaching Second Edition domains and components of instruction. Those domains and components include: (3-29-10)

a.	Domain 1 - Planning and Preparation:	(3-29-10)
i.	Demonstrating Knowledge of Content and Pedagogy;	(3-29-10)
ii.	Demonstrating Knowledge of Students;	(3-29-10)
iii.	Setting Instructional Goals Outcomes;	<del>(3-29-12)</del> <u>(8-16-13)T</u>
iv.	Demonstrating Knowledge of Resources;	(3-29-10)
v.	Designing Coherent Instruction; and	(3-29-10)

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vi.	Designing Student Assessments.	(3-29-12)	
b.	Domain 2 - The Classroom Environment:	(3-29-12)	
i.	Creating an Environment of Respect and Rapp	ort; (3-29-10)	
ii.	Establishing a Culture for Learning;	(3-29-10)	
iii.	Managing Classroom Procedures;	(3-29-10)	
iv.	Managing Student Behavior; and	(3-29-10)	
v.	Organizing Physical Space.	(3-29-10)	
c.	Domain 3 - Instruction and Use of Assessment	:: (3-29-10)	
i.	Communicating with Students;	(3-29-12)	
ii.	Using Questioning and Discussion Techniques	; (3-29-10)	
iii.	Engaging Students in Learning;	(3-29-10)	
iv.	Using Assessment in Instruction; and	(3-29-12)	
v.	Demonstrating Flexibility and Responsiveness	. (3-29-12)	
d.	Domain 4 - Professional Responsibilities:	(3-29-10)	
i.	Reflecting on Teaching;	(3-29-10)	
ii.	Maintaining Accurate Records;	(3-29-10)	
iii.	Communicating with Families;	(3-29-10)	
iv.	Participating in a Professional Community;	(3-29-12)	
v.	Growing and Developing Professionally; and	(3-29-10)	
vi.	Showing Professionalism.	(3-29-10)	
	of any school-based certificated employees. For	rdians of students shall be considered as a factor in such certificated employees on a Category A, B or	
<del>athered</del> , Idaho -	renewable contract, this input shall be part of the Code,) that must be completed before February	e first portion of the evaluation (as stipulated in 33 1 of each year (Section 33 513 and 33 514, Idaho 3-29-12	

Professional Practice. For evaluations conducted on or after July 1, 2013, all certificated instructional employees must receive an evaluation in which at least sixty-seven percent (67%) of the evaluation results are based on Professional Practice. All measures included within the Professional Practice portion of the evaluation must be aligned to the Charlotte Danielson Framework for Teaching Second Edition. The measures included within the Professional Practice portion of the evaluation shall include a minimum of two (2) documented observations annually, with at least one (1) observation being completed by January I of each year. District evaluation models shall also include at least one (1) of the following as a measure to inform the Professional Practice portion of all certificated instructional employee evaluations: (8-16-13)T

Parent/guardian input; <u>a.</u>

(8-16-13)T

 $\underline{b}$ . Student input; and/or (8-16-13)T

<u>c.</u> <u>Portfolios.</u> (8-16-13)T

- 03. Student Achievement. For evaluations conducted on or after July 1, 2012, all certificated employees must receive an evaluation in which at least fifty percent (50%) of the evaluation results are based on objective measures of growth in student achievement as determined by the board of trustees. This student achievement portion of the evaluation shall be completed by the end of the school year in which the evaluation takes place (Section 33-513 and 33-514, Idaho Code).
- of the evaluation as measured by Idaho's statewide assessment for Federal accountability purposes must be included. This portion of the evaluation may be calculated using current and/or past year's data and may use one (1) or multiple years of data. Growth in student achievement may be considered as an optional measure for all other school based and district based staff, as determined by the local board of trustees.
- **Participants**. Each district evaluation policy will include provisions for evaluating all certificated employees identified in Section 33-1001, Idaho Code, Subsection 16, and each school nurse and librarian. Evaluations shall be differentiated for certificated non-instructional employees and pupil personnel certificate holders in a way that aligns with the Charlotte Danielson Framework for Teaching Second Edition to the extent possible. Policies for evaluating certificated employees should identify the differences, if any, in the conduct of evaluations for nonrenewable contract personnel and renewable contract personnel.

  (3-29-12)(8-16-13)T
- **035. Evaluation Policy Content.** Local school district policies will include, at a minimum, the following information: (4-1-97)
- **a.** Purpose -- statements that identify the purpose or purposes for which the evaluation is being conducted; e.g., individual instructional improvement, personnel decisions. (4-1-97)
- **b.** Evaluation criteria -- statements of the general criteria upon which certificated personnel will be evaluated. (4-1-97)
- c. Evaluator -- identification of the individuals responsible for appraising or evaluating certificated personnel performance instructional staff and pupil personnel performance. The individuals assigned this responsibility should shall have received training in evaluation and prior to September 1, 2018, shall demonstrate proof of proficiency in conducting observations and evaluating effective teacher performance by passing a proficiency assessment approved by the State Department of Education as a onetime recertification requirement.

<del>(4-1-97)</del>(8-16-13)T

- d. Sources of data -- description of the sources of data used in conducting certificated personnel evaluations. For classroom teaching personnel, classroom observation should be included as one (1) source of data. For certificated instructional staff, a minimum of two (2) documented classroom observations shall be included as one (1) source of data. At least one (1) of those observations must be completed prior to January 1 of each year. Parent/guardian input, student input and/or portfolios shall be considered.

  (4.1.97)(8-16-13)T
  - **e.** Procedure -- description of the procedure used in the conduct of certificated personnel evaluations. (4-1-97)
- **f.** Communication of results -- the method by which certificated personnel are informed of the results of evaluation. (4-1-97)

- g. Personnel actions -- the action, *if any*, available to the school district as a result of the evaluation and the procedures for implementing these actions; e.g., job status change. Note: in the event the action taken as a result of evaluation is to not renew an individual's contract or to renew an individual's contract at a reduced rate, school districts should take proper steps to follow the procedures outlined in Sections 33-513 through 33-515, Idaho Code in order to assure the due process rights of all personnel.

  (4.1.97)(8-16-13)T
- **h.** Appeal -- the procedure available to the individual for appeal or rebuttal when disagreement exists regarding the results of certificated personnel evaluations. (4-1-97)
- i. Remediation -- the procedure available to provide remediation in those instances where remediation is determined to be an appropriate course of action. (4-1-97)
- **j.** Monitoring and evaluation. -- A description of the method used to monitor and evaluate the district's personnel evaluation system. (4-1-97)
- **k.** Professional development and training -- a plan for ongoing training for evaluators/administrators and teachers on the districts evaluation standards, tool and process. (3-29-10)
- **l.** Funding -- a plan for funding ongoing training and professional development for administrators in evaluation. (3-29-10)
- m. Collecting and using data -- a plan for collecting and using data gathered from the evaluation tool that will be used to inform professional development. Aggregate data shall be considered as part of the district and individual schools Needs Assessment in determining professional development offerings. (3-29-10)(8-16-13)T
- n. <u>Individualizing teacher evaluation rating system -- Aa</u> plan for how evaluations will be used to identify proficiency and <u>define a process that identifies and assists teachers in need of improvement. record growth over time. No later than July 1, 2013, districts shall have established an individualized teacher evaluation rating system with a minimum of three (3) rankings used to differentiate performance of teachers and pupil personnel certificate holders including:

  (3-29-10)(8-16-13)T</u>
  - i. Unsatisfactory being equal to "1";
  - ii. Basic being equal to "2"; and (8-16-13)T
  - <u>iii.</u> Proficient being equal to "3". (8-16-13)T
- o. A plan for including all stakeholders including, but not limited to, teachers, board members, and administrators, and parents in the development and ongoing review of their teacher evaluation plan.

  (3-29-10)(8-16-13)T
- **Evaluation Policy Frequency of Evaluation**. The evaluation policy shall include a provision for evaluating all certificated personnel on a fair and consistent basis. *All contract personnel shall be evaluated at least once annually.*(3-29-12)(4-18-13)T
- evaluation Policy Personnel Records. Permanent records of each certificated personnel evaluation will be maintained in the employee's personnel file. All evaluation records will be kept confidential within the parameters identified in federal and state regulations regarding the right to privacy (Section 33-518, Idaho Code). Local school districts shall report the rankings of individual certificated personnel evaluations to the State Department of Education annually for State and Federal reporting purposes. The State Department of Education shall ensure that the privacy of all certificated personnel is protected by not releasing statistical data of evaluation rankings in local school districts with fewer than five (5) teachers and by only reporting that information in the aggregate by local school district.

  (4.1.97)(8-16-13)T
  - 08. Evaluation System Approval. Each school district board of trustees will develop and adopt

policies for teacher and pupil personnel certificated performance evaluation in which criteria and procedures for the evaluation are research based and aligned with the Charlotte Danielson Framework for Teaching Second Edition. By July 1, 2014, an evaluation plan which incorporates all of the above elements shall be submitted to the State Department of Education for approval. Once approved, subsequent changes made in the evaluation system shall be resubmitted for approval.

(8-16-13)T

#### 121. LOCAL DISTRICT EVALUATION POLICY - SCHOOL PRINCIPAL.

For principal evaluations conducted on or after July 1, 2014, each school district board of trustees will develop and adopt policies for principal performance evaluation using multiple measures in which criteria and procedures for the evaluation of administratively certificated personnel serving as school principal are research based and aligned to the standards and requirements outlined in Subsections 121.01 through 121.07 of this rule. Districts must, at a minimum, pilot such an evaluation during the 2013-2014 school year and report the results of that pilot to the State Department of Education no later than July 1, 2014, in a format determined by the Department. The process of developing criteria and procedures for principal evaluation will allow opportunities for input from those affected by the evaluation; i.e., trustees, administrators, teachers and parents. The evaluation policy will be a matter of public record and communicated to the principal for whom it is written.

- based on the Interstate School Leaders Licensure Consortium (ISLLC) standards and include proof of proficiency in conducting teacher evaluations using the state's adopted model, the Charlotte Danielson Framework for Teaching Second Edition. Proof of proficiency in evaluating teacher performance shall be required of all individuals assigned the responsibility for appraising, observing, or evaluating certificated personnel performance. Proof of proficiency in evaluating performance shall be demonstrated by passing a proficiency assessment approved by the State Department of Education as a onetime recertification requirement prior to September 1, 2018. Principal evaluation standards shall additionally address the following domains and components:
- <u>a.</u> <u>Domain 1: School Climate An educational leader promotes the success of all students by advocating, nurturing and sustaining a school culture and instructional program conducive to student learning and staff professional development. An educational leader articulates and promotes high expectations for teaching and learning while responding to diverse community interest and needs.

  (8-16-13)T</u>
- <u>i. School Culture Principal establishes a safe, collaborative, and supportive culture ensuring all students are successfully prepared to meet the requirements for tomorrow's careers and life endeavors. (8-16-13)T</u>
- <u>district, the plans for the future, and the successes and challenges to all stakeholders.</u>

  Communication Principal is proactive in communicating the vision and goals of the school or district, the plans for the future, and the successes and challenges to all stakeholders.

  (8-16-13)T
- <u>iii.</u> <u>Advocacy Principal advocates for education, the district and school, teachers, parents, and students that engenders school support and involvement. (8-16-13)T</u>
- by ensuring management of the organization, operations and resources for a safe, efficient and effective learning environment. In collaboration with others, uses appropriate data to establish rigorous, concrete goals in the context of student achievement and instructional programs. The educational leader uses research and/or best practices in improving the education program.

  [8-16-13]T
- <u>i. Shared Leadership Principal fosters shared leadership that takes advantage of individual expertise, strengths, and talents, and cultivates professional growth.</u>

  (8-16-13)T
- <u>ii.</u> <u>Priority Management Principal organizes time and delegates responsibilities to balance administrative/managerial, educational, and community leadership priorities. (8-16-13)T</u>

- <u>iii.</u> <u>Transparency Principal seeks input from stakeholders and takes all perspectives into consideration when making decisions. (8-16-13)T</u>
- <u>iv.</u> <u>Leadership Renewal Principal strives to continuously improve leadership skills through,</u> professional development, self-reflection, and utilization of input from others. (8-16-13)T
- <u>v.</u> <u>Accountability Principal establishes high standards for professional, legal, ethical, and fiscal accountability for self and others. (8-16-13)T</u>
- <u>c.</u> <u>Domain 3: Instructional Leadership An educational leader promotes the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community. The educational leader provides leadership for major initiatives and change efforts and uses research and/or best practices in improving the education program.

  (8-16-13)T</u>
- <u>i.</u> <u>Innovation Principal seeks and implements innovative and effective solutions that comply with general and special education law. (8-16-13)T</u>
- <u>ii.</u> <u>Instructional Vision Principal insures that instruction is guided by a shared, research-based instructional vision that articulates what students do to effectively learn. (8-16-13)T</u>
- <u>iii.</u> <u>High Expectations Principal sets high expectation for all students academically, behaviorally, and in all aspects of student well-being. (8-16-13)T</u>
- <u>iv.</u> <u>Continuous Improvement of Instruction Principal has proof of proficiency in assessing teacher performance based upon the Charlotte Danielson Framework for Teaching Second Edition. Aligns resources, policies, and procedures toward continuous improvement of instructional practice guided by the instructional vision.

  (8-16-13)T</u>
- <u>v.</u> <u>Evaluation Principal uses teacher/principal evaluation and other formative feedback mechanisms to continuously improve teacher/principal effectiveness. (8-16-13)T</u>
  - <u>vi.</u> <u>Recruitment and Retention -Principal recruits and maintains a high quality staff.</u> (8-16-13)T
- Professional Practice. For evaluations conducted on or after July 1, 2014, all principals must receive an evaluation in which sixty-seven percent (67%) of the evaluation results are based on Professional Practice.

  All measures included within the Professional Practice portion of the evaluation must be aligned to the Domains and Components listed in Subsection 121.01.a. through 121.01.c. of this rule. As a measure to inform the Professional Practice portion of all principal evaluations, district evaluation models shall also include at least one (1) of the following:

  (8-16-13)T
  - <u>a.</u> <u>Parent/guardian input;</u> (8-16-13)T
  - <u>b.</u> <u>Teacher input;</u> (8-16-13)T
  - $\underline{c}$  Student input; and/or (8-16-13)T
  - <u>d.</u> <u>Portfolios.</u> (8-16-13)T
- <u>O3.</u> <u>Student Achievement.</u> For evaluations conducted on or after July 1, 2013, all certificated instructional employees, principals and superintendents must receive an evaluation in which at least thirty-three percent (33%) of the evaluation results are based on multiple objective measures of growth in student achievement as determined by the board of trustees and based upon research. For evaluations conducted on or after July 1, 2014,

growth in student achievement as measured by Idaho's statewide assessment for Federal accountability purposes must be included. This portion of the evaluation may be calculated using current and/or past year's data and may use one (1) or multiple years of data. Growth in student achievement may be considered as an optional measure for all other school based and district based staff, as determined by the local board of trustees. (8-16-13)T

- <u>district policies will include, at a minimum, the following information:</u>

  <u>Evaluation Policy Content.</u> For evaluations conducted on or after July 1, 2014, local school district policies will include, at a minimum, the following information:

  (8-16-13)T
- <u>a.</u> <u>Purpose -- statements that identify the purpose or purposes for which the evaluation is being conducted; e.g., individual instructional leadership, personnel decisions. (8-16-13)T</u>
  - <u>Evaluation criteria -- statements of the general criteria upon which principals be evaluated.</u>
    (8-16-13)T
- <u>c.</u> <u>Evaluator -- identification of the individuals responsible for appraising or evaluating principal performance. The individuals assigned this responsibility shall have received training in evaluation. (8-16-13)T</u>
- <u>d.</u> Sources of data -- description of the sources of data used in conducting principal evaluations. Proficiency in conducting observations and evaluating effective teacher performance shall be included as one (1) source of data.

  (8-16-13)T
  - <u>e.</u> <u>Procedure -- description of the procedure used in the conduct of principal evaluations.</u> (8-16-13)T
- <u>f.</u> <u>evaluation.</u> <u>Communication of results -- the method by which principals are informed of the results of (8-16-13)T</u>
- g. Personnel actions -- the action, available to the school district as a result of the evaluation, and the procedures for implementing these actions; e.g., job status change.

  (8-16-13)T
- <u>h.</u> <u>Appeal -- the procedure available to the individual for appeal or rebuttal when disagreement exists regarding the results of an evaluations. (8-16-13)T</u>
- <u>i.</u> <u>Remediation -- the procedure available to provide remediation in those instances where remediation is determined to be an appropriate course of action. (8-16-13)T</u>
- j. Monitoring and evaluation. -- A description of the method used to monitor and evaluate the district's principal evaluation system.

  (8-16-13)T
- <u>k.</u> <u>Professional development and training -- a plan for ongoing training and professional learning based upon the district's evaluation standards and process. (8-16-13)T</u>
- <u>L. principals.</u>

  Funding -- a plan for funding ongoing training and professional development for evaluators of (8-16-13)T
- m. <u>Collecting and using data -- a plan for collecting and using data gathered from the evaluation tool</u>
  that will be used to inform professional development for principals.

  (8-16-13)T
- n. Individualizing principal evaluation rating system -- a plan for how evaluations will be used to identify proficiency and record growth over time. No later than July 1, 2014, districts shall have established an individualized principal evaluation rating system with a minimum of three rankings used to differentiate performance of principals including:

  [8-16-13]T

# STATE DEPARTMENT OF EDUCATION Rules Governing Uniformity

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<u>i.</u> <u>Unsatisfactory being equal to "1";</u> <u>(8-16-13)T</u>

<u>ii.</u> Basic being equal to "2"; and (8-16-13)T

<u>iii.</u> Proficient being equal to "3". (8-16-13)T

<u>administrators, and parents in the development and ongoing review of their principal evaluation plan.</u> (8-16-13)T

- <u>for evaluating all principals on a fair and consistent basis.</u> All principals shall be evaluated at least once annually no later than May I of each year.

  [8-16-13]T
- <u>Bealuation Policy Personnel Records.</u> Permanent records of each principal evaluation will be maintained in the employee's personnel file. All evaluation records will be kept confidential within the parameters identified in federal and state regulations regarding the right to privacy (Section 33-518, Idaho Code). Local school districts shall report the rankings of individual certificated personnel evaluations to the State Department of Education annually for State and Federal reporting purposes. The State Department of Education shall ensure that the privacy of all certificated personnel is protected by not releasing statistical data of evaluation rankings in local school districts with fewer than five (5) teachers and by only reporting that information in the aggregate by local school district.

  (8-16-13)T
- Policies for principal performance evaluation in which criteria and procedures for the evaluation are research based and aligned with state standards. By July 1, 2014, an evaluation plan which incorporates all of the above elements shall be submitted to the State Department of Education for approval. Once approved, subsequent changes made in the evaluation system shall be resubmitted for approval.

12**42**. -- 129. (RESERVED)

## **IDAPA 08 - STATE BOARD AND STATE DEPARTMENT OF EDUCATION**

#### 08.02.03 - RULES GOVERNING THOROUGHNESS

#### **DOCKET NO. 08-0203-1305**

## **NOTICE OF RULEMAKING - ADOPTION OF TEMPORARY RULE**

**EFFECTIVE DATE:** The effective date of the temporary rule is August 26, 2013.

**AUTHORITY:** In compliance with Sections 67-5226, Idaho Code, notice is hereby given this agency has adopted a temporary rule. The action is authorized pursuant to Sections 67-1628, 67-5291, and 33-512C, Idaho Code.

**DESCRIPTIVE SUMMARY:** The following is the required finding and concise statement of its supporting reasons for adopting a temporary rule:

During the 2013 Legislative Session, the Idaho Legislature passed Senate Bill 1091 and Senate Bill 1028, which were both based on providing students with opportunities to advance through their coursework at a more rapid rate by taking online overload courses paid for by the State of Idaho. This would then allow eligible students to either graduate early or take dual credit courses at the expense of the State of Idaho. With the state offering all students in grades 3-11 to take the field test for Idaho Core, the Class of 2016 will be in transition and must have an alternate route in lieu of passing the ISAT at 10th graders.

**TEMPORARY RULE JUSTIFICATION:** Pursuant to Sections 67-5226(1), 67-1628, 67-5291, and 33-512C, Idaho Code, the Governor has found that temporary adoption of the rule is appropriate for the following reasons:

This rule is being brought forth as temporary to allow students to begin taking advantage of the programs outlined in Senate Bills 1091 and 1028.

**FEE SUMMARY:** Pursuant to Section 67-5226(2), the Governor has found that the fee or charge being imposed or increased is justified and necessary to avoid immediate danger and the fee is described herein: N/A

**ASSISTANCE ON TECHNICAL QUESTIONS:** For assistance on technical questions concerning the temporary rule, contact Luci Willits, State Department of Education, 208-332-6814, **lbwillits@sde.idaho.gov**.

DATED this 26th day of August, 2013.

Tom Luna Superintendent of Public Instruction State Department of Education 650 West State Street, 2nd Floor P.O. Box 83720 Boise, ID 83720-0027 (208) 332-6812; fax (208) 334-2228

#### THE FOLLOWING IS THE TEXT OF THE TEMPORARY RULE FOR DOCKET NO. 08-0203-1305

### 104. OTHER REQUIRED INSTRUCTION.

Other required instruction for all students and other required offerings of the school are:

(4-1-97)

01. Elementary Schools.

(4-11-06)

**a.** The following section outlines other information required for all elementary students, as well as

# STATE DEPARTMENT OF EDUCATION Rules Governing Thoroughness

Docket No. 08-0203-1305 Temporary Rule

other required offerings of the school:

Fine Arts (art and music) Health (wellness) Physical Education (fitness)

(4-11-06)

Additional instructional options as determined by the local school district. For example:
 Languages other than English
 Career Awareness (4-1-97)

#### 02. Middle Schools/Junior High Schools.

(4-11-06)

- a. No later than the end of Grade eight (8) each students shall develop parent-approved student learning plans for their high school and post-high school options. The learning plan shall be developed by students with the assistance of parents or guardians, and with advice and recommendation from school personnel. It shall be reviewed annually and may be revised at any time. The purpose of a parent-approved student learning plan is to outline a course of study and learning activities for students to become contributing members of society. A student learning plan describes, at a minimum, the list of courses and learning activities in which the student will engage while working toward meeting the school district's or LEA's graduation standards. The school district or LEA will have met its obligation for parental involvement if it makes a good faith effort to notify the parent or guardian of the responsibility for the development and approval of the learning plan. A learning plan will not be required if the parent or guardian requests, in writing, that no learning plan be developed. (4-11-06)
- **b.** (Effective for all students that enter the sixth grade in the fall of 2006 or later.) A student must have taken pre-algebra before the student will be permitted to enter grade nine (9). (4-11-06)
  - **c.** Other required instruction for all middle school students:

Health (wellness)

Physical Education (fitness)

(4-11-06)

**d.** Other required offerings of the school:

Family and Consumer Science

Fine & Performing Arts

Professional Technical Education

Advisory Period (middle school only, encouraged in junior high school)

(4-11-06)

- 03. High Schools (Grades 9-12) (Effective for all students that graduate prior to January 1, 2012). Students will maintain a parent approved student learning plan for their high school and post high school options. The learning plan will be developed by students and parents or guardians with advice and recommendation from school personnel. It will be reviewed annually and may be revised at any time. The purpose of a parent approved student learning plan is to outline a course of study and learning activities for students to become contributing members of society. The learning plan outlines a student's program of study, which should include a rigorous academic core and a related sequence of electives in academic, professional technical education (PTE), or humanities aligned with the student's post graduation goals. The school district will have met its obligation for parental involvement if it makes a good faith effort to notify the parent or guardian of the responsibility for the development and approval of the learning plan. A learning plan will not be required if the parent or guardian requests, in writing, that no learning plan be developed.
- **a.** Other required instructional offerings of the high school. Each student must complete credit and achievement standards in at least two (2) of the following areas of instructional offerings:

Physical Education (fitness)

Humanities

Professional Technical Education (including work based learning)

Family and Consumer Science

Fine and Performing Arts

Languages other than English (may include indigenous languages or sign language)

### 105. HIGH SCHOOL GRADUATION REQUIREMENTS.

A student must meet all of the requirements identified in this section before the student will be eligible to graduate from an Idaho high school. The local school district or LEA may establish graduation requirements beyond the state minimum.

(5-8-09)

- **01. Credit Requirements.** The State minimum graduation requirement for all Idaho public high schools is forty-two (42) credits. The forty-two (42) credits must include twenty-five (25) credits in core subjects as identified in Paragraphs 105.01.c. through 105.01.i. All credit-bearing classes must be aligned with state high school standards in the content areas for which standards exist. For all public school students who enter high school at the 9th grade level in Fall 2009 or later, the minimum graduation requirement will be forty-six (46) credits and must include twenty-nine (29) credits in core subjects as identified in Paragraphs 105.01.c. through 105.01.i. (3-29-12)
- a. Credits. (Effective for all students who enter the ninth grade in the fall of 2010 or later.) One (1) credit shall equal sixty (60) hours of total instruction. School districts or LEA's may request a waiver from this provision by submitting a letter to the State Department of Education for approval, signed by the superintendent and chair of the board of trustees of the district or LEA. The waiver request shall provide information and documentation that substantiates the school district or LEA's reason for not requiring sixty (60) hours of total instruction per credit.
- **b.** Mastery. A student may also achieve credits by demonstrating mastery of a subject's content standards as defined and approved by the local school district or LEA. (3-29-10)
- **c.** Secondary Language Arts and Communication. Nine (9) credits are required. Eight (8) credits of instruction in Language Arts. Each year of Language Arts shall consist of language study, composition, and literature and be aligned to the Idaho Content Standards for the appropriate grade level. One (1) credit of instruction in communications consisting of oral communication and technological applications that includes a course in speech, a course in debate, or a sequence of instructional activities that meet the Idaho Speech Content Standards requirements.
- **d.** Mathematics. Four (4) credits are required. Secondary mathematics includes Applied Mathematics, Business Mathematics, Algebra, Geometry, Trigonometry, Fundamentals of Calculus, Probability and Statistics, Discrete Mathematics, and courses in mathematical problem solving and reasoning. For all public school students who enter high school at the 9th grade level in Fall 2009 or later, six (6) semester credits are required. For such students, secondary mathematics includes instruction in the following areas: (3-29-10)
- i. Two (2) credits of Algebra I or courses that meet the Idaho Algebra I Content Standards as approved by the State Department of Education; (3-29-10)
- ii. Two (2) credits of Geometry or courses that meet the Idaho Geometry Content Standards as approved by the State Department of Education; and (3-29-10)
  - iii. Two (2) credits of mathematics of the student's choice. (3-29-10)
- iv. Two (2) credits of the required six (6) credits of mathematics must be taken in the last year of high school in which the student intends to graduate. For the purposes of this subsection, the last year of high school shall include the summer preceding the fall start of classes. Students who return to school during the summer or the following fall of the next year for less than a full schedule of courses due to failing to pass a course other than math are not required to retake a math course as long as they have earned six (6) credits of high school level mathematics.

  (3-29-10)(8-26-13)T
- v. Students who have completed six (6) credits of math prior to the fall of their last year of high school, including at least two (2) semesters of an Advanced Placement or dual credit calculus or higher level course, are exempt from taking math during their last year of high school. (4-4-13)
- **e.** Science. Four (4) credits are required, two (2) of which will be laboratory based. Secondary sciences include instruction in applied sciences, earth and space sciences, physical sciences, and life sciences.

(3-29-10)

- i. Effective for all public school students who enter high school at the 9th grade level in Fall 2009 or later, six (6) credits will be required. (3-29-10)
- ii. Secondary sciences include instruction in the following areas: biology, physical science or chemistry, and earth, space, environment, or approved applied science. Four (4) credits of these courses must be laboratory based. (3-29-10)
- **f.** Social Studies. Five (5) credits are required, including government (two (2) credits), United States history (two (2) credits), and economics (one (1) credit). Courses such as geography, sociology, psychology, and world history may be offered as electives, but are not to be counted as a social studies requirement. (3-29-10)
- g. Humanities. Two (2) credits are required. Humanities courses include instruction in visual arts, music, theatre, dance, or world language aligned to the Idaho content standards for those subjects. Other courses such as literature, history, philosophy, architecture, or comparative world religions may satisfy the humanities standards if the course is aligned to the Idaho Interdisciplinary Humanities Content Standards. (3-29-10)
- **h.** Health/Wellness. One (1) credit is required. Course must be aligned to the Idaho Health Content Standards. (3-29-10)
- **O2. Content Standards**. Each student shall meet locally established subject area standards (using state content standards as minimum requirements) demonstrated through various measures of accountability including examinations or other measures. (3-29-10)
- 03. College Entrance Examination. (Effective for all public school students who enter high school at the 9th grade level in Fall 2009 or later.)

  (3 29 12)(8-26-13)T
- a. A student must take one (1) of the following college entrance or placement examinations before the end of the student's eleventh grade year: COMPASS, ACCUPLACER, ACT or SAT, ACT, or Compass. Scores must be included in the Learning Plan. A student who missed the statewide administration of the college exam during the student's eleventh grade year may take the examination during the student's twelfth grade year to meet this requirement, if the student:

  (3 29 12)(8-26-13)T
  - i. Transferred to an Idaho school district during the eleventh grade year; (8-26-13)T
  - ii. Was homeschooled during the eleventh grade year; or (8-26-13)T
- <u>iii.</u> <u>Missed the fall statewide administration of the college entrance exam dates for documented medical reasons.</u> (8-26-13)T
- **b.** A student may elect an exemption in their 11th grade year from the college entrance exam requirement, if the student is:  $\frac{(3-29-12)(8-26-13)T}{(3-29-12)(8-26-13)T}$
- i. Enrolled in a special education program and has an Individual Education Plan (IEP) that specifies accommodations not allowed for a reportable score on the approved tests; or (3-29-12)(8-26-13)T
  - ii. Enrolled in a Limited English Proficient (LEP) program for three (3) academic years or less-; or (3-29-12)(8-26-13)T
- iii. Enrolled for the first time in 12th grade at an Idaho high school after the fall statewide administration of the college entrance exam. (8-26-13)T
- **O4.** Senior Project. (Effective for all public school students who enter high school at the 9th grade level in Fall 2009 or later.) A student must complete a senior project by the end of grade twelve (12). The project must include a written report and an oral presentation. Additional requirements for a senior project are at the discretion of the local school district or LEA.

  (3 29 10)(8-26-13)T

- **05. Middle School**. A student will have met the high school content and credit area requirement for any required high school course if:

  (8-26-13)T
- **a.** If a The student completes any required high school such course with a grade of C or higher before entering grade nine (9), and if that:

  (8-26-13)T
  - **b.** The course meets the same standards that are required in high school; (8-26-13)T
- <u>c.</u> The course is taught by a properly certified teacher who meets the federal definition of being highly qualified for the course being taught; and (8-26-13)T
  - **d.** The school providing the course is accredited as recognized by the state board. (8-26-13)T
- then the student has met the high school content area requirement for such course. The student shall be given a grade for the successful completion of that course and such grade and the number of credit hours assigned to the course shall be transferred to the student's high school transcript. However, the student must complete the required number of credits in all high school core subjects as identified in Subsections 105.01.c. through 105.01.h. in addition to the courses completed in middle school.

  (3-29-12)(8-26-13)T
- **96. Proficiency**. Each student must achieve a proficient or advanced score on the Grade 10 Idaho Standards Achievement Test (ISAT) in math, reading and language usage in order to graduate. Students who receive a proficient or advanced score on the Grade 10 ISAT while in Grade 9 may bank the score for purposes of meeting their graduation requirement. A student who does not attain at least a proficient score prior to graduation may appeal to the school district or LEA, and will be given an opportunity to demonstrate proficiency of the content standards through some other locally established plan. School districts or LEAs shall adopt an alternate plan and provide notice of that plan to all students who have not achieved a proficient or advanced score on the Grade 10 Idaho Standards Achievement Test by the fall semester of the student's junior year. All locally established alternate plans used to demonstrate proficiency shall be forwarded to the State Board of Education for review and information. Alternate plans must be promptly re-submitted to the Board whenever changes are made in such plans. (4-7-11)(8-26-13)T
  - **a.** Before entering an alternate measure, the student must be: (4-2-08)
  - i. Enrolled in a special education program and have an Individual Education Plan (IEP); or (3-20-04)
  - ii. Enrolled in an Limited English Proficient (LEP) program for three (3) academic years or less; or (3-20-04)
  - iii. Enrolled in the fall semester of the senior year. (3-20-04)
  - **b.** The alternate plan must: (4-7-11)
  - i. Contain multiple measures of student achievement; (4-7-11)
  - ii. Be aligned at a minimum to tenth grade state content standards; (4-7-11)
  - iii. Be aligned to the state content standards for the subject matter in question; (4-7-11)
  - iv. Be valid and reliable; and (4-7-11)
- v. Ninety percent (90%) of the alternate plan criteria must be based on academic proficiency and performance. (4-7-11)
  - **c.** A student is not required to achieve a proficient or advanced score on the ISAT if: (5-8-09)
- i. The student received a proficient or advanced score on an exit exam from another state that requires a standards-based exam for graduation. The state's exit exam must approved by the State Board of Education and must measure skills at the tenth grade level and be in comparable subject areas to the ISAT; (5-8-09)

- ii. The student completes another measure established by a school district or LEA and received by the Board as outlined in Subsection 105.06; or (3-29-10)
- iii. The student has an IEP that outlines alternate requirements for graduation or adaptations are recommended on the test; (5-8-09)
- iv. The student is considered an LEP student through a score determined on a language proficiency test and has been in an LEP program for three (3) academic years or less; (5-8-09)
- d. For the Class of 2016, students who have not received a proficient or advanced score on the ISAT in Grade 9 will be required to complete an alternative plan for graduation, as designed by the district, including the elements prescribed in Subsection 105.06.b. of this rule. (8-26-13)T
- **07. Special Education Students**. A student who is eligible for special education services under the Individuals With Disabilities Education Improvement Act must, with the assistance of the student's Individualized Education Program (IEP) team, refer to the current Idaho Special Education Manual for guidance in addressing graduation requirements. (4-11-06)
- **08. Foreign Exchange Students**. A foreign exchange student may be eligible for graduation by completing a comparable program as approved by the school district or LEA. (4-11-06)